



Social Security Authorization: On-Campus Employment for F-1 and J-1 Students

Updated 8/24/2020

Part A: Student Information (Completed by Student)

Name: (Family/Last) / (Given/First) / (Middle I.)

Student ID:

Date of Birth: Month: Day: Year: Immigration Status [] F-1 [] J-1

Part B: Employment Information (Completed by Hiring Department)

UCSC On-Campus Employment Unit and Location:

Position Title:

Anticipated Dates of Employment Appointment (employment may not go beyond program end date):

From: Month: Day: Year: To: Month: Day: Year:

Approximate Number of Hours per Week:

Please note that students in F-1/J-1 status may work no more than 20 hours per week while classes are in session. They may work full time during eligible breaks and vacation term.

Relevant job duties

(Functions of the position and specific duties the student will perform. Ex: review student papers, submit grades, provide feedback to peers):

Part C: Names and Original Signatures (Completed by Hiring Supervisor)

Hiring Department/Supervisor Name:

Supervisor Contact information (email / phone):

Signature: Date: